



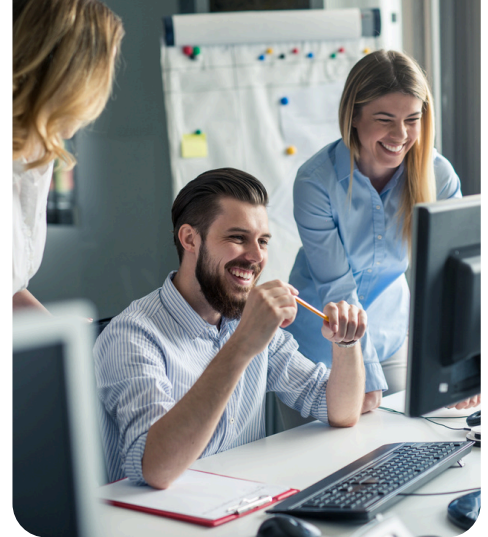
TFS | THOMAS FLAVELL
+ SONS SOLICITORS

Employment Law Retainer Service

Our Employment Law Retainer Service is designed to provide your business with ongoing, proactive legal support in all areas of employment law. With this service, your company gains direct access to experienced employment lawyers who understand the complexities of workforce management and compliance, helping you mitigate risk and make confident, informed decisions.

What's Included:

- Day-to-day advice on employment law queries (within reasonable use), including:
 - Disciplinary and grievance procedures
 - Sickness absence and performance management
 - Redundancy and restructuring
 - Employment contracts and policies
 - Family leave and flexible working
 - TUPE and business transfers
 - Discrimination and equality issues
- Review and drafting of employment contracts, policies, and handbooks
- Updates and alerts on key legal developments and case law featured in our Firm's newsletter
- Access to template documents and best practice guides
- Bi-quarterly check-ins to review ongoing matters and ensure alignment with your HR strategy
- Discounted rates for reviewing and drafting of employment contracts, policies, and handbooks



Flexible Pricing

Our retainers are tailored to the size and needs of your business. We offer scalable packages based on headcount, sector, and anticipated usage. Custom packages are available for businesses with specific requirements.

Benefits to Your Business

- **Cost certainty** with a fixed monthly fee
- **Priority access** to our employment law team
- **Reduced risk** of legal claims through proactive compliance
- **Peace of mind** knowing expert advice is just a call or email away



**Ongoing, proactive legal
support in all areas of
employment law**

 01926 887700

 leamspa@thomasflavell.co.uk

 www.thomasflavell.co.uk

Employment Law Retainer Service



Bronze Package

-for companies
with less than 10
employees

- Up to one hour of calls/emails each month to discuss, advise and assist on any day-to-day employment queries;
- A check in every two weeks to establish how you are using the retainer service effectively;
- Simply a rolling quarterly retainer.

£250+VAT PER MONTH

Silver Package

-for companies
with 20 plus
employees

- Up to one hour of calls/emails each month to discuss, advise and assist on any day-to-day employment queries;
- A check in every two weeks to establish how you are using the retainer service effectively;
- A discount of 10% applied to our hourly rates for drafting specific employment documents required, such as letters, contracts, policies and handbooks;
- Simply a rolling monthly retainer.

£325+VAT PER MONTH

Gold Package

-for companies
with 50 plus
employees

- Up to one hour of calls/emails each month to discuss, advise and assist on any day-to-day employment queries;
- A check in every two weeks to establish how you are using the retainer service effectively;
- A discount of 15% applied to our hourly rates for drafting specific employment documents required, such as letters, contracts, policies and handbooks;
- Simply a rolling 6-month retainer.

£475+VAT PER MONTH

Platinum Package

-for companies
with 100 plus
employees

- Up to one hour of calls/emails each month to discuss, advise and assist on any day-to-day employment queries;
- A check in every two weeks to establish how you are using the retainer service effectively;
- A discount of 20% applied to our hourly rates for drafting specific employment documents required, such as letters, contracts, policies and handbooks;
- Simply a rolling annual retainer.

£625+VAT PER MONTH

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